

1. **RECOGNITION OF MINUTES:** Recognize the minutes from the February 27, 2017 Potter County Commissioners' Court meeting.

The minutes from the February 27, 2017 Commissioners' Court meeting were so recognized.

2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of February 22, 2017 through March 8, 2017. [Hood]

Commissioner Church, Judge Pro Tem, referenced Vouchers checks #173659-173939 and wire #864-866 in the total amount of \$2,379,558.30.

MOTION was made by Commissioner Vaughn: I move that we approve of the items listed under the Vouchers in the amount noted by the Pro Tem.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Church and Vaughn.

NOES: Commissioner Murguia

Motion carried by 3-1 vote.

See Documentation

3. **COUNTY HEALTH INSURANCE:** To discuss reinstating District Judges to the County insurance plan and take any action necessary. [Hood]

Judge Douglas Woodburn, 108th District Judge, spoke before Commissioners' Court.

No action was taken on this item. This item was passed for further discussion during budget hearings.

See Documentation

4. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]

The Insurance Fund Report was so recognized.

See Documentation

5. **HUMAN RESOURCES REPORT:** To hear a report on Department of Treasury Form 4564 Information Document Request and take any action necessary. [Holland]

Kay Holland, Potter County Human Resources Director, gave a report on the Department of Treasury Form 4564 Information Document Request.

No action was taken on this item.

See Documentation

6. **TAX INCREMENT REINVESTMENT ZONE #2 (TIRZ 2):** To consider and act upon the appointment of a representative from Potter County to serve on the TIRZ #2 Board. [Cowell, Tanner]
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Commissioner Murguia gave an explanation to Commissioners' Court.

No action was taken on this item.

7. **TAX INCREMENT REINVESTMENT ZONE #1 (TIRZ 1):** To hear a report on the TIRZ Board meeting held March 9th. (Church)
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Commissioner Church gave a Tax Increment Reinvestment Zone #1 report.

8. **CERTIFICATE OF COMPLETION OF REQUIRED HOURS:** To recognize the Certificate of Completion of required hours for Leann Jennings:

- a) Certified County Treasurer;
 - b) Public Funds Investment Act;
 - c) County Investment Academy. [Jennings]
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The Certificates of Completion for Potter County Treasurer, Leann Jennings, were so recognized.
See Documentation

9. **SHERIFF SALE PROPERTIES:** To consider and act upon the purchase of property known as Lot 5, Block 19, Amarillo Heights, 1203 N. Taylor Street, Amarillo, Texas by qualified bidder. Payment for property has been received. [Aylor]
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Sherri Aylor, Potter County Tax Assessor-Collector spoke before Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion that we approve the purchase of property known as Lot 5, Block 19, Amarillo Heights, 1203 N. Taylor Street.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church and Vaughn.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

10. **MOTOROLA COMMUNICATIONS UPGRADE.** To discuss and take such action as may be appropriate regarding a proposal from Motorola Solutions, Inc. for comprehensive replacement of communications equipment servicing various county departments. [Fowler, Thomas, Shelton, City of Amarillo, Motorola].
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Potter County Sheriff Brian Thomas, Kevin Starbuck, City of Amarillo Emergency Management System, Shawn Scott and Jessica Pourciau with Motorola, and Chief Richard Lake, Potter County Fire Rescue gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Kelly: I'd like to make a motion that we approve the purchase of the Motorola system in the amount of \$5,540,000.00 with the use of tax notes with the payment off in 7 years.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church and Vaughn.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

11. **AUDITORIUM PRIVATE EVENT CONTRACT.** To consider and act upon a proposed increase in the minimum fee for Santa Fe auditorium event security from \$560.00 to \$630.00 per event. [Fowler, Jennings, Coffee].
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Leann Jennings, Potter County Treasurer, and Captain John Coffee, Potter County Sheriff's Office, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Vaughn: I move that we approve of the increase of the minimum fee for Santa Fe auditorium event security from \$560.00 to \$630.00 per event.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church and Vaughn.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

12. **ROAD AND BRIDGE.** To consider and act upon a proposal for disposition of salvage gravel. [Fowler, Ysaguirre].
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Donnie Reavis, Potter County Road and Bridge, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion that we approve the proposal for disposition of salvage gravel in exchange for a 30-person storm shelter.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church and Vaughn.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

13. **PROSPECTIVE VEHICLE ACQUISITION.** To receive a report from the Sheriff who is exploring the option of acquiring an armored vehicle with federal forfeiture funds with no expenditure of county funds. (Report to Commissioners Court is required pursuant to Department of Justice protocol for acquisition of controlled equipment). [Fowler, Thomas].
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Potter County Sheriff Brian Thomas presented a report regarding the prospective vehicle acquisition.

14. **TRI-STATE EXPO INSURANCE.** To receive a report and recommendation from Steve Lapp regarding insurance coverage on fairground properties and take such action as may be appropriate. [Fowler, Shelton, Steve Lapp].
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Steve Lapp, Fairly Group, gave a report to Commissioners' Court.

No action was taken on this item.

See Documentation

15. **VEHICLE & TRAILER SEIZURE:** To consider and act upon receipt of one 2006 Ford F-350 and one 2008 36' McLendon trailer to be entered into Sheriff's inventory. The estimated value of the Truck is \$6,492.00 and Trailer is \$4,000.00. [Shelton, Thomas]
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Chief David Johnson and Captain John Coffee, Potter County Sheriff's Office, spoke before Commissioners' Court.

MOTION was made by Commissioner Kelly: I make a motion that we approve the seizure of the 2006 Ford 350 and 2008 36' McLendon trailer to add to the Sherriff's inventory.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church and Vaughn.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

16. **NEIGHBORHOOD PLANNING:** To hear an update on the Neighborhood Planning Committee. [Murguia]
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Commissioner Murguia gave a neighborhood planning update.

17. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:

A. Road and Bridge:

- i. The transfer of Joshua Ray to Maintenance Mechanic Welder as a replacement for Michael Cuellar effective March 1, 2017.
See Documentation
- ii. The pay scale increase for Joshua Ray effective March 1, 2017.
See Documentation
- iii. The hiring of Cody Tabor as Maintenance Mechanic as a replacement for Joshua Ray effective March 20, 2017. [Ysaguirre]
See Documentation

B. Elections

- i. The hiring of Monica Amador as Deputy Clerk from April 3 – May 12 to assist with the May, 2017 elections for City and Schools. [Huntley] See Documentation

MOTION was made by Commissioner Vaughn: I move that we approve of the employment items as listed.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church and Vaughn.

NOES: None.

Motion carried by 4-0 vote.

18. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]

No report was given.

Nick Ward, Assistant Facilities Maintenance Director, came before Commissioners' Court to answer any questions.

19. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.

Jail population of 485 (87 female; 0 Childress) 84 % felonies and 11 % misdemeanors was given by Commissioner Church, Judge Pro Tem.

20. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.

Vickie Shelton, Potter County Purchasing Agent, presented insurance claims regarding Potter County Fire Rescue Equipment.

Chief Richard Lake, Potter County Fire Rescue, spoke before Commissioners' Court.

MOTION was made by Commissioner Vaughn: I move that we replace the water tank on the apparatus that was involved in the fire in the amount of \$12, 953.00 to come out of the Insurance Fund.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church and Vaughn.

NOES: None.

Motion carried by 4-0 vote.

21. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

No executive session was held.

22. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

TIRZ #2 Board; Tri-State Expo Insurance; Neighborhood Planning

Commissioner Church, Judge Pro Tem, adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, March 27, 2017, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 13th day of March, 2017.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy